

MINUTES OF THE BOARD OF GOVERNORS

UNIVERSITY OF NEW BRUNSWICK

The Board of Governors met at 9:30 a.m. on Thursday, 6 December 2018, in Room 203 of Oland Hall, on the Saint John campus.

PRESENT

Dr. J. Andrews	Dr. J. Kieffer
Dr. N. Betts	Mr. H. Klohn
Mr. S. Brittain	Dr. R. MacKinnon
Dr. E. Campbell	Dr. G. MacLean
Ms. K. Cunningham	Ms. N. Mallory
Mr. G. Daley	Dr. A. McCain
Mayor D. Darling	Mr. P. Morrison
Ms. S. DeVarenne (Secretary)	Dr. N. O'Byrne
Mr. R. Du	Mr. S. Palmer
Dr. T. Goud	Ms. C. Prosser
Ms. M. Grant-McGivney	Ms. G. Paul
Mr. T. Gribbons	Ms. R. Tingley
Mr. L. Hachey (Chair)	Ms. K. Wilson
Ms. J. Hoyt	Dr. D. Woolnough
Dr. V. Husain	Ms. B. Yeates
Ms. C. Jardine	

being members of the Board

Ms. N. Ashfield, Acting Director, Communications
Ms. A. Ferris, Comptroller
Ms. M. McNeil, Acting Advisor and Senior Director, Office of the President
Ms. J. Redstone-Lewis, Associate University Secretary
Mr. R. Skillen, Vice-President (Advancement)
Mr. M. Warren, University Budgeting and Decision Support

Regrets:

Mr. B. Baxter	Ms. K. McCain
Ms. P. Cooling	Mr. D. O'Brien
Dr. R. Currie	Mayor M. O'Brien
Ms. R. Fairweather	Ms. P. Reid
Dr. D. Ganong	Ms. J. Sutherland-Green
Ms. D. Graves-Brown	Mr. W. Squibb
Dr. D. MaGee	Dr. D. Stevenson

CONTENTS

Minute	Page
OPEN SESSION	
1. Announcements.....	4
2. Approval of the Meeting Agenda, and Minutes of 18 October 2018	4
3. Business Arising from the Minutes (Open Session)	4
CLOSED SESSION	
4. Business Arising from the Minutes (Closed Session).....	5
5. Consent Agenda Matters (Closed Session).....	5
5.1 Consent Agenda Summary (Closed Session)	5
5.2 Board Advancement Committee.....	5
5.3 Board Executive Committee	5
5.4 Board Finance Committee	5
5.5 Board Human Resources Committee.....	5
5.6 Board Investments Committee.....	5
5.7 Board Nominating and Review Committee.....	5
5.8 Board Properties Committee.....	5
5.9 Faculty and Staff Lists	5
6. Financial Matters	5
6.1 Report of the 6 December 2018 Audit Committee Meeting.....	5
6.2 Budget Planning and Outlook for 2019-2020.....	6
6.3 Financing of Fund Raising for TCI.....	6
7. Other Business (Closed Session)	8
OPEN SESSION	
8. Strategic Discussion (Open Session)	8
8.1 Update on Strategic Planning.....	8
9. Senates' Business.....	12
10. President's Report.....	12
10.1 December 2018 President's Report	12
11. Board Chair's Report	14
12. Consent Agenda Matters (Open Session)	14
12.1 Summary of Consent Agenda Matters (Open Session)	14
12.2 Board Advancement Committee.....	14
12.3 Board Nominating & Review Committee.....	14
12.4 Report of the Board Properties Committee.....	10
13. Report of the Joint Nominating Committee for the Office of President.....	10
14. Other Business (Open Session).....	14
CLOSED SESSION	
15. In Camera Meeting Sessions	
15.1 In Camera with the President.....	15
15.2 In Camera Meeting of Voting Board Members	15
16. Adjournment	15
Luncheon Presentation.....	10
Workshop Item 1 – Enrolment: Recruitment and Retention	10

OPEN SESSION**1. Announcements****1.1 Announcements for 6 December 2018**

A) The Chair welcomed members to the meeting, referring them to the written announcements included with the agenda. He welcomed D. Darling and N. Ashfield to their first meeting. The President recognized that the Board was gathering on the traditional territory of Wolastoqiyik. L. Hachey noted that Brian Baxter, Roxanne Fairweather, David Ganong, David MaGee, Kathryn McCain, David O'Brien and Nicole O'Byrne had sent their regrets for the meeting.

2. Approval of Meeting Agenda and Minutes of Previous Meeting**2.1 Summary of Resolutions** (posted with agenda)**2.2 Minutes of 18 October 2018** (posted with agenda)

The Chair noted that the Strategic Plan Goal for the meeting was: An Exceptional and Transformative Student Experience. Key items of business were the Strategic Discussion about the Transformation through Innovation initiative and the presidential search process.

MOTION 2, 1: Brittain/Andrews "That the Board approve the agenda as presented, and the Minutes of 18 October 2018, as presented."

CARRIED

L. Hachey reviewed items on the agenda where there could be potential conflicts of interest. No items of conflict were brought forward by members.

3. Business Arising from the Minutes (Open Session)

There was none.

CLOSED SESSION**OPEN SESSION****8. Strategic Discussion (Open Session)****8.1 Update on Strategic Planning** (posted with agenda)

G. MacLean explained that the Strategic Planning process was finishing its first phase and consultations were underway. He noted that the phases allowed for flexibility. He indicated that the process would likely be complete in Fall/Winter of the 2019-20 academic year, allowing for significant participation from the incoming president. He asked Board members to form groups. He asked them to consider what the University was currently doing well and where it could improve. Members noted the following: a lack of agility and common vision, a need to match economic demands with present and future job demands, determine an ideal student body size and related infrastructure, increased bi-campus collaboration, providing experiential education opportunities, and recognize and promote areas of excellence. In response to questions, G. MacLean indicated that the Committee had been reviewing the strategic plans of other institutions as well as foundational UNB documents.

9. Senates' Business

R. MacKinnon and G. MacLean presented Senates' Business for the November meetings. R. MacKinnon drew members' attention to the Report of the Undergraduate Scholarships Committee, noting that UNB's undergraduate students received over \$8.9 million in scholarship support in 2018-19. This represents a 7% increase over last year. He noted the Report of the Academic Policy and Procedures Committee, and the Strategic Discussion on Recruitment. The Senates are considering changing the timing of Winter Term Break, based on consultations with student government. Further consultations are underway. G. MacLean drew members' attention to the report of the Academic Planning Committee, noting that Fredericton Senate also received an update report on academic planning one year after the approval of the 'Academic Planning at UNB' document. Senate also discussed the Report of the Senate Curriculum Committee, and the report of the Additions to the Graduation List for Fall Convocation 2018.

9.1 27 and 28 November 2018**For Information****JOINT SENATES' ITEMS**

- 9.1.1 President's Report
- 9.1.2 Report of the Undergraduate Scholarships Committee
- 9.1.3 Strategic Planning Update
- 9.1.4 Report of the Joint Nominating Committee for Office of President
- 9.1.5 Strategic Discussion

FREDERICTON SENATE ITEM

- 9.1.6 Additions to the Graduation List for Fall Convocation 2018
- 9.1.7 Report of the Academic Planning Committee

For Approval**JOINT SENATES' ITEMS**

- 9.1.8 Report of the School of Graduate Studies
- 9.1.9 Report of the Undergraduate Scholarships Committee
- 9.1.10 Report of the Academic Policy and Procedures Committee

FREDERICTON SENATE ITEMS

- 9.1.11 Certificate and Diploma Candidates
- 9.1.12 Report of the Senate Curriculum Committee

MOTION 13, 1: Morrison/Brittain "That the Board approve Senates' Business, items 9.1.8 to 9.1.12, inclusive, as presented."

CARRIED

10. President's Report**10.1 December 2018 President's Report (posted with agenda)**

E. Campbell drew members' attention to the President's Report posted with the agenda. He highlighted the accomplishments of students Jackson Weir, who presented at the Prime Minister's Science Fair, and Cameron Ritchie, who was named Startup Canada's Young Entrepreneur of the Year. He congratulated Sam Palmer who was named the 2018 winner of the INSPIRE Youth Mentoring Award at the second annual INSPIRE Mentoring Awards event with Big Brothers Big Sisters of Saint John.

[APPLAUSE]

10. President's Report (cont'd)**10.1 December 2018 President's Report** (cont'd)

The President noted that the Student Representative Council on the Saint John campus was creating an Indigenous Representative position and that UNB physicists were helping the Government of Canada improve arctic communications. Gary Saunders has been appointed Dean of Science on the Fredericton campus. Amanda Reid Rogers has been appointed Piluwitahasuin [Bill-wee-duh-huzz-win]. The Mi'kmaq-Wolastoqey Centre created an online portal to share resources about the Wabanaki Nations and UNB was once again named one of Canada's top 100 employers by the Globe & Mail. Petra Hauf has been appointed as the incoming Vice-President (Saint John). The President thanked R. MacKinnon for staying on until a new vice-president could be appointed.

[APPLAUSE]

E. Campbell noted that the India Initiative was underway and held good opportunities for the University. He noted that, although the 'It Begins Here' fundraising campaign was concluded, he was still spending significant time travelling on behalf of the University. He spoke to a positive relationship with the new government, noting that the Minister of Post-Secondary Education, Training and Labour was a UNB alumni. Members discussed the Computer Science 'hackaton' and potential collaboration with MITACs on the India Initiative.

11. Board Chair's Report

L. Hachey indicated that consideration was underway to reorganize the agenda for Board meetings. The Executive Committee would consider this proposed style at length before it was adopted. The aim is to reduce the size of the package with one-page Committee summary reports and links to supporting documents, split into open/closed session components. He spoke to the afternoon's workshop session, encouraging members to consider challenges and opportunities facing the University as various subjects are discussed.

12. Consent Agenda Matters (Open Session)**12.1 Consent Agenda Summary** (posted with agenda)**12.2 Board Advancement Committee****12.2.1 Minutes of 9 November 2018 – Open Session** (posted with agenda)

The Report of the Advancement Committee was received for information.

12.3 Board Nominating & Review Committee**12.3.1 Minutes of 21 November 2018** (posted with agenda)

The report of the Board Nominating & Review Committee was received for information and approval of the following:

“That the Nominating & Review Committee recommend to the Board the following appointments to Board committees:

4.1.1	Finance	Samuel Palmer, Alternate Student
4.1.2	Investments	Samuel Palmer, Alternate Student
		Aiden James Best, SIF Student Advisor”

12. Consent Agenda Matters (Open Session) (cont'd)**12.4 Board Properties Committee****12.4.1 Minutes of 8 November 2018 – Open Session** (posted with agenda)**12.4.2 Energy Management Briefing and Annual Report** (posted with agenda)

The Report of the Properties Committee and the Energy Management Briefing and Annual Report were received for information.

MOTION 12, 1: Brittain/Tingley “That the Board approve matters included item 12.3.1 of the open session consent agenda, and receive items 12.2.1, 12.4.1 and 12.4.2, inclusive, as presented.”

CARRIED

13. Report of the Joint Nominating Committee for Office of President (posted with agenda)

L. Hachey spoke to the Report of the Joint Nominating Committee for Office of President posted with the agenda. He noted that the Committee had been very active and was considering a short list and the types of consultation it might use. He indicated that the process was on track to have a new president in place for 1 July 2019.

14. Other Business (Open Session)

The Chair encouraged members to review the Energy Management Report, noting that it was a UNB success story.

CLOSED SESSION**OPEN SESSION****LUNCHEON PRESENTATION**

The Chair welcomed Taylor Lee, Belinda Goodine and John Wolno, with their instructor Matthew Wegener. They are a team of students from the UNB Saint John faculty of business who won second prize in the 2018 Atlantic Schools of Business case competition. With eight teams competing in the undergraduate competition, students were given a case to develop a business plan to launch a profitable malting operation in New Brunswick. All teams were required to communicate their solutions to the judges the following Saturday morning in a 15-minute presentation. The 48th annual event was hosted by Université de Moncton and is one of Canada's longest running academic business conferences.

M. Wegener explained that the team was chosen based on their academic abilities and were presented with a case upon arriving at the Competition. Teams were given a few hours to prepare a plan to solve the business problem and then 15 minutes to present to a panel of judges. The case was that of an actual New Brunswick business. He noted that this team was unique, consisting of second, third and fourth year students; most teams are made up of senior students. J. Wolno explained the team's process of considering the information presented and developing strategies to address the problem. B. Goodine noted that each member brought a unique perspective and creative ideas. T. Lee explained that all of the presentations were recorded and provided to the CEO of the business.

LUNCHEON PRESENTATION (cont'd)

Members congratulated the students.

[APPLAUSE]

Members asked the students about their interests and career goals. Members asked about creating a case competition at UNBSJ, noting that the City of Saint John could benefit. The Chair thanked M. Wegener and the students.

[APPLAUSE]

CLOSED SESSION

The meeting adjourned 3:18 p.m.

Sarah DeVarenne
Secretary