

MINUTES OF THE BOARD OF GOVERNORS

UNIVERSITY OF NEW BRUNSWICK

The Board of Governors met at 9:00 a.m. on Thursday, 18 October 2018, in the Chancellor's Room of the Wu Conference Centre, on the Fredericton campus.

PRESENT

Dr. J. Andrews	Mr. H. Klohn
Mr. B. Baxter	Dr. R. MacKinnon
Dr. N. Betts	Dr. G. MacLean
Dr. E. Campbell	Dr. D. MaGee
Ms. P. Cooling	Ms. N. Mallory
Ms. K. Cunningham	Dr. A. McCain
Dr. R. Currie	Ms. K. McCain
Ms. S. DeVarenne (Secretary)	Mr. P. Morrison
Mr. R. Du	Mr. D. O'Brien
Dr. T. Goud	Dr. N. O'Byrne
Ms. M. Grant-McGivney	Mr. S. Palmer
Mr. T. Gribbons	Ms. C. Prosser
Mr. L. Hachey (Chair)	Ms. J. Sutherland-Green
Ms. J. Hoyt	Ms. R. Tingley
Dr. V. Husain	Ms. K. Wilson
Ms. C. Jardine	Dr. D. Woolnough
Dr. J. Kieffer	Ms. B. Yeates

being members of the Board

Ms. N. Ashfield, Acting Director, Communications
Ms. A. Ferris, Comptroller
Ms. M. McNeil, Acting Advisor and Senior Director, Office of the President
Ms. B. Nicholson, Associate Vice-President (Capital Projects and Property Development)
Ms. J. Redstone-Lewis, Associate University Secretary
Mr. R. Skillen, Vice-President (Advancement)
Mr. M. Warren, University Budgeting and Decision Support

Regrets:

Mr. S. Brittain	Mayor M. O'Brien
Mr. G. Daley	Ms. G. Paul
Mayor D. Darling	Ms. P. Reid
Ms. R. Fairweather	Mr. W. Squibb
Dr. D. Ganong	Dr. D. Stevenson
Ms. D. Graves-Brown	

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1. **Announcements**

1.1 **Announcements for 18 October 2018**

A) The Chair welcomed members to their first Board Meeting of the year, referring them to the written announcements included with the agenda. The President recognized that the Board was gathering on the traditional territory of the Wolastoqiyik. L. Hachey introduced new Board members and noted that S. Brittain, G. Daley, D. Darling, D. Ganong, M. O'Brien, W. Squibb, and D. Stevenson had sent their regrets for the meeting. He also encouraged members to attend Fall Convocation ceremonies. L. Hachey reminded members that the deadline to submit nominations to the Associated Alumni's Proudly UNB Awards was November 1st.

B) L. Hachey congratulated S. Palmer on his nomination for a Big Brothers/Big Sisters of Saint John 2018 Faces of Fusion Award in the Community Builder category.

[APPLAUSE]

He congratulated S. Brittain and faculty member and former Board member A. La Forest for their appointment as Queen's Counsel.

[APPLAUSE]

L. Hachey also encouraged members to attend a ceremony in the new Kinesiology Building to celebrate the contributions of Dr. R. Currie to the University.

[APPLAUSE]

Members observed a moment of silence to honour the passing of former Board Chair Michael Schofield.

C) The Chair noted that conflict of interest forms were included in the envelopes of those who had not returned completed copies to the University Secretariat. He indicated that Graduation and Prize Lists were available for perusal at the front of the room.

2. **Approval of Meeting Agenda and Minutes of Previous Meeting**

2.1 **Summary of Resolutions** (posted with agenda)

2.2 **Minutes of 15 May 2018** (posted with agenda)

The Chair noted that the Strategic Plan Goal for the meeting was: Financial Resilience and Responsibility. He noted that key items of business were the Graduation list, and the review of the audited financial statements. Governor Gribbons had asked that the report of the Properties Committee be lifted from the Consent Agenda.

MOTION 2, 1:

Baxter/Tingley "That the Board approve the agenda as amended, and the Minutes of 15 May 2018, as presented."

CARRIED

L. Hachey reviewed items on the agenda where there could be potential conflicts of interest. No items of conflict were brought forward by members.

3. **Business Arising from the Minutes (Open Session)**

There was none.

4. **Graduation and Prize Lists** (Copies were posted to SharePoint in the meeting folder prior to the meeting. The Graduation List was also available on-line <http://www.unb.ca/graduation/convocation/listofgraduates.html>)

The Chair reminded Members that the graduation and prize lists were available online. G. MacLean presented the graduation and prize lists, noting that Senates approved the lists at their meetings on 16 and 17 October 2018. He read into the record the following changes to the Fredericton graduation list:

ADDITIONS:

<u>BACHELOR OF SCIENCE (FR)</u>	<u>Second Division</u>
Ish Harriman Balgobin	Mathematics

PARTNER PROGRAMS

<u>BACHELOR OF EDUCATION</u>	<u>Distinction</u>
Tanya Shelicia Tyrell-Stevenson	Elementary Education

<u>MOTION 4, 1</u>	Andrews/Wilson	“That the Board approve the Graduation and Prize lists, as amended.”
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CARRIED

The Chair asked for an enabling motion allowing the Registrar to, in consultation, make changes and additions to the graduate and prize lists.

<u>MOTION 4, 2</u>	Andrews/Betts	“That the Board authorize the Registrars to make changes and additions to the Graduation and Prize Lists between now and 31 December for those who are deemed to have graduated in October 2018, after consultation with the Faculties, Departments or Divisions concerned, and the Dean of Graduate Studies in the case of graduate degrees and prizes, with the approval of the President, and subject to later report to the Senates and the Board.”
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CARRIED

5. **Other Business (Open Session)**

There was none.

CLOSED SESSION

OPEN SESSION**12. President's Report****12.1 President's October Report** (posted with agenda and handed out)

The President drew members' attention to his October 2018 Report posted with the agenda. He noted that the Varsity Women's Hockey team played well in its first two games and noted that there was a substantial crowd in the audience rooting for UNB. He noted that a team of students from the Saint John campus won second place in the Atlantic Schools of Business Case Competition. UNB has been selected to be the hub for the new Rural Action and Voices for the Environment (RAVEN) research group. The group will focus on strengthening the voices of those living on Wabanaki territory.

E. Campbell spoke to the conclusion of the *It Begins Here* fundraising campaign, noting that approximately \$70 million of the funds raised were earmarked for student support. He noted that the position of Piluwitahasuwin [*Bill-wee-duh-huzz-win*] has been filled and an official announcement will be released to the University community later in the fall. Emin Civi, Professor in the Faculty of Business on the Saint John campus was awarded the AAU Anne Marie MacKinnon Educational Leadership Award. Denise LaForge was named to UNB's Engineering Wall of Fame; she is the first female honoree. The President noted that the University had prepared for the legalization of cannabis and was engaging students in an information campaign to inform them of the laws, risks, rules and regulations around adult-use cannabis.

12.2 Outlook and Priorities for 2018-19 and Beyond (verbal)

The President indicated that the focus of his last year in office would be the Engineering Vision on the Fredericton campus and the Health Research cluster on the Saint John campus.

12.3 Projects Update (verbal)

The President updated Board members on a number of ongoing projects, noting that most were address in his report to the Board under item 12.1. He referred to the India initiative, noting that UNB was making connections with a number of Indian universities to discuss how UNB might serve their graduate education needs. He noted that the Strategic Plan process was underway. The University has made progress toward addressing the recommendations of the Truth and Reconciliation Strategic Action Plan and is moving forward with Equity, Diversity, Inclusion and Human Rights initiatives. The President suggested that, after balancing the budget, the Board's next focus should be to address deferred maintenance.

12.4 Preliminary Enrolment Figures (posted with agenda)

G. MacLean drew members' attention to the Preliminary Report on 2018-19 Enrolment to October 1, 2018 for the Fredericton campus posted with the agenda. He noted an increase of 40 in undergraduate full time equivalent students (FTEs), and that graduate enrolment increased by 33 FTEs on the Fredericton campus. He spoke to an increase in international student enrollment and the breakdown of countries represented.

12. President's Report (cont'd)**12.4 Preliminary Enrolment Figures** (posted with agenda)

Information on all of the universities in Atlantic Canada is available on the Association of Atlantic Universities website. G. MacLean noted that UNB's degree completion rates after seven years were the highest in Atlantic Canada. He highlighted the increase in first year students, noting that it would carry through the next four years. R. MacKinnon noted that enrolments on the Saint John campus had decreased by approximately 80 students (head count). Both domestic enrolment and international enrolment decreased in comparison to last year. He spoke to an increase in retention rates on the Saint John campus.

D. MaGee noted that graduate enrolment numbers were not finalized by 1 October, noting that Saint John MBA students confirm enrolment mid-October and were not yet included in calculations. He indicated that early data suggests similar graduate student numbers compared to last year, with a slight increase predicted for the Fredericton campus. Graduate enrolment numbers tend to finalize in late November/early December.

Members discussed enrolment at length. In response to questions about enrolment in undergraduate Engineering programs, G. MacLean indicated that the programs were at capacity. It was suggested that the Advancement Committee consider researching which programs garner the greatest student interest.

13. Update on Strategic Planning (verbal)

G. MacLean thanked members for their participation in the strategic planning exercise at the Board Retreat in August. He noted that the Committee met for the first time on October 17. It was focused on developing themes and had establish sub-committees to begin to assist with the planning process. The first phase of the process will end with a survey, five world café sessions between the campuses, intercept conversations and town hall meetings. These activities will be carried out over the course of the fall term.

14. Board Chair's Report**14.1 Report on August Retreat** (posted with agenda)

The Chair noted that he had gone to Washington, D.C. with R. Skillen and M. Grant-McGivney to attend an alumni reception. He suggested that the high calibre careers of UNB's alumni in that group indicate that the University is achieving its goal of providing students with an excellent education.

L. Hachey spoke to the Board's August retreat and thanked R. Tingley for her work in planning the agenda. He noted that he had received nine responses to the evaluation of the retreat and indicated that members appear to be satisfied with the overall quality and usefulness of the retreat. Members expressed appreciation for the opportunity to meet and interact with one another. There were also suggestions for education opportunities and key topics for Board discussion. The Chair also spoke to a survey regarding the Executive Committee Retreat, noting that members indicated a desire to continue the practice of a full day retreat. Discussions of potential changes to the format of the Board agenda are underway. He encouraged members to complete conflict of interest forms and to attend convocation ceremonies.

15. **Consent Agenda Matters (Open Session)**

15.1 **Consent Agenda Summary** (posted with agenda)

15.2 **Board Advancement Committee Minutes of 24 September 2018 – open items**
(posted with agenda)

The Report of the Advancement Committee was received for information.

15.3 **Board Executive Committee Minutes of 21 September 2018 – open items**
(posted with agenda)

The reports of the Board Executive Committee were received for information.

15.4 **Board Nominating & Review Committee Minutes of 21 September 2018**
(posted with agenda)

The report of the Board Nominating & Review Committee was received for information and approval of the following:

“That the Board Nominating and Review Committee recommend to the Board the following appointments to Board Committees and other bodies to which the Board makes appointments:

Advancement	Gillian Paul in place of M. Bedard Jim Kieffer in place of L. Keeping-Burke Kelly Wilson as Vice-Chair
Investments	Randall Gazzola, SIF Student Advisor.”

Secretary’s Note: This recommendation was dealt with at the 24 September 2018 Executive Committee Meeting.

“That the Committee recommend to the Board the appointment of Brian Baxter to the Committee to Nominate the Chair and Vice-Chair of the Board as the representative of the appointed members of the Board.”

“That the Committee recommend to the Board the appointment of Brooke Yeates to the Committee to Nominate the Chair and Vice-Chair of the Board as the representative of the Alumni members of the Board.”

“That the Committee recommend to the Board the appointment of Tom Goud to the Committee to Nominate the Chair and Vice-Chair of the Board as the representative of the faculty members of the Board.”

“That the Committee recommend to the Board the appointment of Richard Du to the Committee to Nominate the Chair and Vice-Chair of the Board as the representative of the student members of the Board.”

“That the Committee recommend to the Board approval of the proposed updates and revisions to the Terms of Reference for the Board Investments Committee, as presented.”

15. Consent Agenda Matters (Open Session) (cont'd)**15.5 Appointments to the Student Disciplinary Committee for 2018-19** (posted with agenda)

The appointments to the Student Disciplinary Committee for 2018-19 were received for information and approval of the following:

“That the Board approve the appointments to the Student Disciplinary Committee for 2018-19, as presented.”

15.6 Report of Board of Trustees Shared Risk Plan for Academic Employees (posted with agenda)

This report was received for information.

MOTION 15, 1: Wilson/Yeates “That the Board approve matters included in the consent agenda (open session), from item 15.2.1 to 15.6, inclusive, as presented.”

CARRIED

Luncheon Presentation

L. Hachey introduced Catherine Holtmann, the Director of the Muriel McQueen Fergusson Centre for Family Violence Research (MMFC) and Associate Professor in the Sociology Department at the University of New Brunswick in Fredericton, in Fredericton, New Brunswick. Her research program touches the areas of gender and religion, domestic violence, immigrant women, and social action. She is the academic chair of the MMFC's long-standing Religion and Violence research team as well as the Violence Against Immigrant and Visible Minority Women Research Team. She has conducted research with well over one hundred Christian and Muslim immigrant women from thirty different countries of origin who have settled in the Canadian Maritimes in the past ten years.

C. Holtmann drew members' attention to a video clip celebrating the 25th anniversary of the MMFC. She spoke to the collaborative research methodology used at MMFC, noting that the funding structure allows for the participation of community members, academics, government and law enforcement to consider the societal affects of family violence. The focus of the Centre is on action-oriented research with the joint goals of research, service and policy innovation. The MMFC has participated in a number of projects to create educational tools and procedures for identifying, and addressing family violence. Most recently, the Centre was involved in a project to assist employers when dealing with employees experiencing family violence. Changes have also been made to the New Brunswick Employment Standards Act to provide paid leave for survivors of family violence to make arrangements to seek alternate housing, recover from injuries, etc.

Members discussed the scope of family violence. C. Holtmann indicated that the rates of physical abuse were declining, but the rates of emotional, spiritual and financial abuse have increased. In response to a question, C. Holman explained that one of the research teams at the MMFC was focused on developing a teen curriculum, in partnership with the Fredericton Sexual Assault Centre. They are working with the Department of Education to introduce this curriculum into elementary schools and to educate parents. She

Luncheon Presentation (cont'd)

provided Committee with the website:

<https://www.unb.ca/fredericton/arts/centres/mmfc/outreach/famviolence/index.html> to access the workplace toolkit. Members discussed issues around consent. C. Holtmann noted that the campus sexual assault officer and counselling services are working together on educational campaigns for the student body on consent. L. Hachey thanked C. Holtmann.

[APPLAUSE]

16. **Senates' Business** (Summary reports of Senates' Business for the September and October meetings of the Senates were circulated to members. In addition, the full reports relating to Senates' Business were available to Board members on SharePoint.)

R. MacKinnon and G. MacLean presented Senates' Business for the September and October meetings. R. MacKinnon drew members' attention to the Certificate List, the Research Ethics Board appointments, the Strategic Discussion about the Engineering Vision, and the Report of the Academic Planning & Resources Committee. He highlighted the approval of the Health Research Institute and the Institute for Patient Centred Care. G. MacLean drew members' attention to the proposed Master of Applied Cybersecurity, the Report of the Undergraduate Scholarships Committee, and the report of the Academic Planning Committee.

16.1 **25 and 26 September 2018**

For Information

JOINT SENATES' ITEMS

- 16.1.1 President's Report to the Senates
- 16.1.2 Report of the Vice-President (Research)
- 16.1.3 Strategic Discussion: Engineering Vision
- 16.1.4 Update on Tuition Reset
- 16.1.5 Update on Strategic Planning
- 16.1.6 Report of the Joint Nominating Committee for Office of President

FREDERICTON SENATE ITEMS

- 16.1.7 Business Arising from the Minutes
- 16.1.8 Student Standings and Promotions Committee
- 16.1.9 Faculty Council Rules of Order

SAINT JOHN SENATE ITEM

- 16.1.10 Report of the Academic Planning and Resources Committee

For Approval

JOINT SENATES' ITEMS

- 16.1.11 Certificate and Diploma Candidates
- 16.1.12 Report of the Undergraduate Scholarships Committee
- 16.1.13 Graduate Matters

FREDERICTON SENATE ITEMS

- 16.1.14 Research Ethics Board
- 16.1.15 Report of the Academic Planning Committee
- 16.1.16 Report of the Fredericton Senate Admissions Committee

16. **Senates' Business** (cont'd)16.1 **25 and 26 September 2018** (cont'd)**SAINT JOHN SENATE ITEM**

16.1.17 Report of the Senate Curriculum Committee

16.2 **16 and 17 October 2018**For Information**JOINT SENATES' ITEMS**

16.2.1 President's Report

16.2.2 Preliminary Enrolment Reports

16.2.3 Update on Strategic Planning

16.2.4 Report of the Joint Nominating Committee for Office of President

16.2.5 Report of the Vice-President (Research)

FREDERICTON SENATE ITEMS

16.2.6 Report of the Academic Planning Committee

16.2.7 Business Arising from the Minutes

For Approval**JOINT SENATES' ITEMS**

16.2.8 Report of the Undergraduate Scholarships Committee

16.2.9 Report of the School of Graduate Studies

SAINT JOHN SENATE ITEM

16.2.10 Report of the Academic Planning and Resources Committee

MOTION 16, 1: Tingley/Hoyt "That the Board approve Senates' Business, items 16.1.11 to 16.1.17, inclusive, and 16.2.7 to 16.2.10, inclusive, as presented."

CARRIED17. **Report of the Joint Nominating Committee for the Office of President** (posted with agenda)

J. Fritz spoke to the October 2018 Joint Nominating Committee for Office of President report, noting that the search was progressing as expected. The Committee was in the process of evaluating candidates and will update the Senates and the Board, as appropriate. Members discussed the number of applications.

CLOSED SESSION19. **Adjournment**

The Chair reminded members of arrangements for those sitting on the platform at the graduation ceremonies.

The meeting was adjourned at 2:11 p.m.

Sarah DeVarenne
Secretary