# Data Access Request - Amendment Form

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| **Project Number\***  | **REB Number\***  | **REB Expiry\*** |
| enter the assigned P# | enter the assigned REB # | enter the date listed within the latest REB approval |

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| **Project Title\*** |
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| **Is this amendment request in reference to a closed project?** [ ]  Yes [ ] NoIf yes, please email NB-IRDTdar@unb.ca to request the Revision Request Form for Closed projects.  |

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| **Amendment Criteria** (Select all applicable) |
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|  | Criteria | Level | Justification |
|[ ]  Extend date range(s) of previously approved data set(s) | 1 |  |
|[ ]  Add or remove a research team member (who is not on the REB) | 1 |  |
|[ ]  Add or remove research not accessing the TRE | 1 |  |
|[ ]  Add corrected data set(s) or variables | 1 |  |
|[ ]  Add open-source data set(s) | 1 |  |
|[ ]  Add research’s own imported data set(s) | 1 |  |
|[ ]  Add new data set(s): Non-Personal Information or Non-Personal Health Information (Example: CANUE air quality data)Amendment is level 1 if the following criteria is met:a) It is aggregate data, not person-level datab) No change in project scope (i.e., research questions have been reviewed and approved by the REB and the DRC)c) No change to participants’ consents of data usage | 1 |  |
|[ ]  New linkage of aggregated data | 1 |  |
|[ ]  Correction to the DAR (e.g. spelling error, formatting) | 1 |  |
|[ ]  Add or remove a research team member (who is on the REB) | 2 |  |
|[ ]  Add or remove a research team member access the TRE  | 2 |  |
|[ ]  Change the PI on the project (the signing authority) | 2 |  |
|[ ]  Extend the REB | 2 |  |
|[ ]  Extend the project term | 2 |  |
|[ ]  Add new variable(s) | 3 |  |
|[ ]  Add new data set(s) | 3 |  |
|[ ]  New linkage between data sets – pseudonymous data (i.e., de-identified individual level data) | 3 |  |
|[ ]  New linkage including sensitive data (as defined in legislation e.g., vulnerable population) | 3 |  |
|[ ]  Modification to the project scope | 3 |  |
|[ ]  Substantial changes to direction of the research | 3 |  |

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| **Submission Clarification** |
| Click here to enter text. |
| **Amendment Instructions** |
| After completing this amendment request form, use the latest approved DAR to reflect the edits listed above. We ask that the ‘highlight’ and/or the ‘~~strikethrough~~’ features are used throughout the DAR to clearly identify the additions and deletions being proposed.* If you are requesting new data sets, please add new rows to the bottom of section 3.
* If you are requesting new variables, please add new rows to the bottom of the associated data set/variable table within section 4.
* Do not alter the order of the previously approved data sets.

Once complete, e-mail this Amendment Request Form and the updated DAR to NB-IRDTdar@unb.ca |