## APPENDIX B - POST-DOCTORAL FELLOW INFORMATION SHEET

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| **Name of Post-Doctoral Fellow** |  |
| **Name of Employment Supervisor** |  |
| **Employment Unit** |  |
| **Campus** |  |
| **Job Description** |  |
| **Salary** |  |
| **Start Date** |  |
| **End Date** |  |

Your appointment as a Post-doctoral Fellow and the terms and conditions of your employment are covered under the Collective Agreement between the Union, Public Service Alliance of Canada (PSAC) Local 60550, and the Employer, UNB. You are encouraged to review this Collective Agreement on the Local 60550 website at ugsw.ca or the UNB Human Resources website at unb.ca/hr.

Once the Letter of Offer is accepted and you have begun your appointment, you will then be an Employee, and will be represented in this employment relationship by the PSAC and assigned to Local 60550. Union dues (current rates can be found at ugsw.ca) will be deducted from your biweekly pay, remitted to the Union, and will be shown as a deduction from taxable income on your Statement of Remunerations Paid (T-4).

The Employer will provide you with a Union Information Package and the names, e-mail, and phone numbers of Union Representative(s) that have been provided to UNB by the Union. The Union Representative will assist you in understanding and completing the Union Application form and will introduce you to your Union’s role in the employment relationship with the Employer and the Collective Agreement. You can contact the Union directly at any time via e-mail to postdoc@ugsw.ca or by leaving a confidential voice message on the Union’s telephone (506) 451-6882.

After you arrive at UNB, you and your Employment Supervisor will discuss the research plan and associated duties in accordance with Article 17: Research Plan and Associated Duties, completing Appendix C.