

UNIVERSITY OF NEW BRUNSWICK
FREDERICTON CAMPUS SENATE MEETING

The Fredericton Senate met at 4:00 p.m. on Tuesday, 26 January 2010 in Room 303, Tilley Hall. Vice President Fredericton (Academic) Anthony Secco was in the chair, and the following members were present:

A. Adam	T. Haggerty	
D. Bell	L. Henderson	R. Parker
B. Benton	D. Hinton	C. Passaris
B. Boothman	P. Jolly	C. Patten
K. Brien	G. Kealey	M. Pelletier
B. Broster	L. Kealey	A. Reid
G. Campbell	R. Langley	A. Sankey
C. Canitz	B. Lowry	A. Secco
S. Carmont-McKinley	S. Lord	C. Stacey
A. B. Cooke	D. MaGee	J. Thompson
M. Couturier	E. Maher	D. Townsend
B. Craig	J. McEvoy	N. Tracy
S. DeVarenne (Secretary)	M. McKenna	L. Vail
C. Ferguson	M.E. McKinney	J. Valk
D. Floyd	D. Murray	G. Waite
A. Forrestall	J. Murray	K. Weaver
A. Ghorbani	T. Needham	K. Wilcox
		R. Wightman
		J. Wright

Also Present:

J. Andow (Acting Associate University Secretary)
L. Guitard (Assistant Vice President, Finance and Corporate Services)
J. Neville (Associate Dean, School of Graduate Studies)
T. Nikkel (Associate Vice President, ITS)
T. Walker (Director, Resource Planning and Budgeting)
K. Waugh (Associate Registrar)

Unable to Attend:

T. Benfey	David Coleman	J. O'Neill
E. Biden	L. Doige	O. Rajora
E. Campbell	O. Gorman-Asal	W. Robbins
E. Carusetta	D. Hambrook	C. Sutherland
S. Cleave	A. Hamza	J. Teskey
D. Cochrane	R. MacKinnon	L. Wells
Daniel Coleman	S. Mattar	

CONTENTS

Minute	Page
1. Announcements.....	4
2. Appointment of Senate Secretary	4
3. Approval of Meeting Agenda and Minutes of 24 November 2009	4
4. Business Arising from the Minutes.....	4
5. Question Period.....	4
5.1 Response to Questions regarding UNB Network and Computing Policy	6
5.2 Question from Senator Kevin Wilcox.....	6
5.3 Question from Senator David Bell.....	6
5.4 Question from Senator Gail Campbell	6
6. Activities of the Saint John Senate	6
6.1 Activities Report for 25 November 2009.....	6
6.2 Activities Report for 20 January 2010	6
7. Strategic Planning Process	6
8. Report of the Vice-President Finance and Corporate Services on University Finances	6
9. Report of the Senate Admissions Committee	9
10. Graduation Lists.....	9
10.1 Certificate and Diploma Candidates	9
10.2 Bachelor of Nursing – Advanced Standing Graduation List	9
11. Report of the Undergraduate Scholarships Committee	10
12. Report of the School of Graduate Studies.....	11
12.1 Honorary Research Associates	11
12.2 New and Revised Courses	11
12.3 Proposed New Pam and John Little Overseas Scholarship	11
12.4 Recording PhD Second Language Requirements	11
13. Report of the Senate Academic Planning Committee.....	11
13.1 New Certificate in Ethics	12
13.2 Proposed Revisions to the Fine Arts (Music) Minor	12
13.2 Proposed UNB Term in Athens	12
13.4 Proposed Bachelor of Science (Economics)	12
14. Report of the Senate Curriculum Committee	12
15. Motion to Amend the Composition of Faculty Councils in the UNB Act.....	13
16. Report of the Senate Nominating Committee.....	14
17. Other Business	14

ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

Minute

1.	Announcements.....	2 pp.
5.1	Response to Questions regarding UNB Network and Computing Policy	5 pp.
5.2	Question from Senator Wilcox	3 pp.
5.3	Question from Senator Bell	2 pp.
5.4	Question from Senator Gail Campbell.....	4pp.
6.1	Activities of the Saint John Senate 25 November 2009	4 pp.
6.2	Activities of the Saint John Senate 20 January 2010	3 pp.
7.1	Strategic Planning Progress Report	1 pp.
8.1	Report of the Vice-President Finance and Corporate Services on University Finances	51 pp.
10.1	Certificates and Diplomas.....	2 pp.
10.2	Bachelor of Nursing – Advanced Standing Graduates	2 pp.
11.1	Report of the Undergraduate Scholarships Committee	14 pp.
12.1	Honorary Research Associates	1 pp.
12.2	New and Revised Courses	2 pp.
12.3	Proposed Pam and John Little Overseas Scholarship	2 pp.
12.4	Recording PhD Second Language Requirements	1 pp.
13.1	Report of the Senate Academic Planning Committee.....	5 pp.
15.	Motion to Amend Composition of Faculty Councils in the UNB Act	1 pp.

1. **Announcements**

1.1 **Announcements for January 2010** (posted with agenda)

A. Secco referred Senators to the written announcements, which were posted with the agenda. He welcomed new ALPS Senator Marc André Pelletier.

S. DeVarenne introduced Joanna Andow, University Records Manager, who has agreed to serve as Acting Associate University Secretary until such time that the appointment of the University Secretary has been made. She will continue to perform her duties as the University Records Manager during this time.

2. **Appointment of Senate Secretary**

S. DeVarenne left the room for discussion of this item.

A. Secco reminded Senators that a communication was circulated by the President to the University community in late December announcing S. DeVarenne's appointment as Acting University Secretary, until such time as the search for a replacement for Stephen Strople has reached a successful conclusion. He noted that, in accordance with Section 33(8) of the *University of New Brunswick Act*, each Senate must appoint a Secretary, and indicated that S. DeVarenne has agreed to serve while the search for a new University Secretary is underway, subject to Senate's approval.

MOTION 2, 1 Bell/G. Kealey "That Sarah DeVarenne be appointed Secretary of the Fredericton Senate for the interim period until such time as a successful search for a University Secretary has been completed."

CARRIED

3. **Approval of Meeting Agenda and Minutes**

3.1 Minutes of 24 November 2009 (posted with agenda)

MOTION 3, 1 L. Kealey/Adam "That Senate approve the agenda as presented, and the Minutes of 24 November 2009 as circulated."

CARRIED

4. **Business Arising from the Minutes**

There was none.

5. **Question Period**

A. Secco told Senate that he is coordinating a response to Senator Bell's question from the October 2009 meeting of Senate regarding suspension of enrollment in academic programs due to financial constraints. An opinion from the University Solicitor has been obtained and a table of recently suspended programs has been created as part of the response. Further, the topic has been discussed at UMC and at Deans' Council as planned. However discussions were cut short due to time constraints at Deans' Council, and the

5. **Question Period** (cont'd)

Deans would like the opportunity to complete those discussions. After those discussions are complete, A. Secco will circulate the information at a future meeting of Senate.

- 5.1 Response to questions regarding UNB Network and Computing Policy (posted with agenda)**
- 5.2 Questions from Senator Kevin Wilcox (posted with agenda)**
- 5.3 Questions from Senator David Bell (posted with agenda)**
- 5.4 Questions from Senator Gail Campbell (posted with agenda)**

A. Secco drew Senators' attention to the questions and responses which were posted with the agenda. He introduced Terry Nikkel, Associate Vice-President Integrated Technology Services (ITS), who was in the room to answer any follow up questions regarding the *UNB Network and Computing Policy*.

Senators Bell, McEvoy, and Wilcox asked for further clarification from T. Nikkel regarding access to files and personal information on ITS servers. In response to questions T. Nikkel assured Senators that the decision to allow access to files and personal information on ITS servers is not made lightly. Under the terms of the *Policy* access is permitted only in limited circumstances and must be authorized by the President or a Vice-President.

In response to further questions, T. Nikkel stated that an individual whose files had been accessed in response to one of the limited situations as described in the *UNB Network and Computing Policy* would be notified if the circumstances of the access made such notification appropriate. He added that requests to access files and personal information are rare and are not tracked centrally.

Senator Wilcox asked what physical or technological measures are in place to prevent individuals who have the ability to access files and personal information from doing so at their leisure. T. Nikkel noted that measures such as password protection are in place and that transactions are logged. If an event occurred it could be tracked down. He reminded Senators that such activities and compliance with UNB policy are part of the professional responsibilities of the individuals asked to perform them.

Senator Gail Campbell asked, in follow up to her question on MacLeans faculty-to-student ratio calculations, if she was correct in her understanding that universities with a high proportion of students enrolled in arts or humanities have a scoring advantage over other universities because of the way these disciplines are weighted in the calculations. A. Secco agreed that this was his understanding as well. Senator Campbell also asked if all library holdings, including materials in storage, are included in the McLeans survey calculations. G. Kealey confirmed that all holdings are included.

The Chair asked if there were any questions from the floor.

J. McEvoy asked if the Registrar could supply January enrollment numbers. D. Hinton undertook to provide this information at the next meeting of Senate.

6. **Activities of the Saint John Senate**

6.1 Activities Report for 25 November 2009 (posted with agenda)

6.2 Activities Report for 20 January 2010 (posted with agenda)

A. Secco drew Senate's attention to the activities reports for the 25 November 2009 and 20 January 2010 meetings of the Saint John Senate which were posted with the agenda for information. He noted that the Report of the Undergraduate Scholarship Committee was postponed to the February meeting of Saint John Senate. In addition, the Faculty of Education has indicated its intention to consider proposed revisions to the M.Ed. further and may report back at a future meeting.

7. **Strategic Planning Process**

7.1 Strategic Planning Progress Report January 2010 (posted with agenda)

G. Kealey referred Senators to the January progress report which was posted with the agenda. He reminded Senators that a web-based questionnaire was launched on 13 November 2009 and that the deadline for responding was 14 December 2009. He noted a correction to the report, indicating that approximately 5400 questionnaires were completed. Analysis of these responses is underway and the results will be posted to the website.

Breakout sessions were held in Saint John in mid November and in Fredericton in early December; session co-chairs are working on white papers based on input received at the sessions. The white papers will be posted on the strategic planning website once completed for one further opportunity for feedback from the University community. The co-Chairs will then finalize the papers and provide them to the Strategic Planning Steering Committee for use in preparing the draft Plan.

A sub-Committee of the Steering Committee is meeting with various external groups around the province, including representatives from government, non-governmental organizations, and the business community. More than 15 consultations will take place by the end of March 2010. A summary of input from these meetings will be posted on the strategic planning website once the sessions are completed.

Alex Usher, a higher education professional, spoke to Deans, Directors, Associate Deans, Assistant Directors, Department Chairs, and members of the Steering Committee on 22 January 2010. He focused on global and national developments and trends in higher education. Unfortunately, Usher was not able to give a public presentation due to time constraints. Other experts in the field of post secondary education will be invited to give presentations as part of preparation for strategic planning in the coming weeks; it is intended that there will be an opportunity for the whole University community to participate in an evening session with at least one of the other speakers.

8. **Report of the Vice-President Finance and Corporate Services on University Finances**

8.1 2009 Report on University Finances (posted with agenda)

D. Murray presented the annual report of the Vice-President Finance and Corporate Services on University Finances. He noted that this is the 20th year that his office has presented an annual report to Senate, and that he delivered a similar presentation at Saint John Senate the previous week.

8. **Report of the Vice-President Finance and Corporate Services on University Finances (cont'd)**
8.1 2009 Report on University Finances (cont'd)

Drawing Senators' attention to the full report, which was posted with the agenda, D. Murray noted that his four-slide PowerPoint presentation summarizes the report with an overview of the University's financial history, its current financial situation, and what is anticipated in the future.

D. Murray indicated that enrollment at UNB peaked in 2003-04 and that numbers have decreased 15% since that time. Tuition fees comprise approximately 40% of UNB's total revenue, approximately 35% of revenue for the Fredericton campus and approximately 50% of revenue in Saint John. A decrease of 15%, or 12 million, in tuition revenue represents a significant financial challenge for the University. In addition, UNB has a structural deficit as ongoing revenue continues to be less than ongoing expenses. This was brought to light in the Betts-MacDonald financial review of UNB (July 2006). In response to these two concerns, UNB has exercised tight control over operational expenses.

D. Murray informed Senators that Fall 2009 enrollment at UNBF was below budget targets. Enrollment at UNBSJ was slightly more than budgeted. While this has provided a more stable financial situation in Saint John, the Fredericton campus is facing additional budget challenges.

The total value of deferred maintenance was estimated at \$126 million as at 30 April 2008. The amount of funds contained in the 2008-09 capital budget dedicated for infrastructure renewal was about \$2 million short of what was required to sustain the existing level of deferred maintenance and about \$5 million less than required to begin to make inroads against the backlogs. During the latter part of the 2008-09 fiscal year, the Province announced special stimulus-based capital funding that would be made available to New Brunswick universities for 2009-10 and 2010-11. It is estimated that UNB will receive approximately \$32 million in capital funds which will mainly be deployed against deferred maintenance priorities during this timeframe.

In 2009-10, the operating grant from the Province of New Brunswick decreased by 0.6% compared to funds received in 2008-09. D. Murray noted that budget models were based on a 4% increase in the Provincial grant; this created a considerable challenge for the 2009-10 budget and resulted in a budgeted shortfall of \$3 million. However, the Provincial government has committed to an increase of 3% in the base grant amount for 2010-11 and a 5% increase in lieu of domestic tuition fees. The 5% increase is the same approach taken last year, and represents a \$2.7 million increase to UNB's base operating grant.

Looking ahead, D. Murray indicated that finances will depend on a number of things; enrollment, the economy, the level of the Provincial Grant beyond 2010, expenses, and tuition fees. The Provincial budget did not contain any information on operating grant funding or tuition fees policies beyond 2010. However, the four New Brunswick university presidents will work together going forward to develop a framework which they will present to the Provincial government with the goal of achieving more stable funding for universities in the province.

8. Report of the Vice-President Finance and Corporate Services on University Finances (cont'd)

8.1 2009 Report on University Finances (cont'd)

D. Murray explained that pro-forma models for the UNBF campus have been developed using the following assumptions: that student enrollment will remain stable as the result of redoubled efforts in recruitment and retention, low inflation, stable markets, a modest increase in provincial grant monies and a modest increase in tuition (which may come from a tuition increase or continued provincial funding).

In response to a question regarding UNB's trust and endowment accounts, D. Murray noted that the University's investments have begun to recover from the sudden sharp decline experienced early in 2009. In February 2009, the total value of trust and endowment accounts reached a low of \$135 million, at 31 December 2009 this had recovered to approximately \$169 million. The overall market value has not yet returned to its March 2008 high of \$174 million.

E. Maher requested an explanation of the variance in deferred contribution amounts between the current year and the previous year. L. Guitard explained that New Brunswick Universities received the Provincial grant on an accelerated basis for the past two years. The Province returned to the normal operating grant cash distribution schedules for 2009-10. This difference in timing is reflected in the deferred contribution line.

E. Maher noted that the results for the year included an unfavorable variance from budgeted bad debt expense in the amount of \$324 thousand. She asked what the total bad debt expense was for the year. L. Guitard responded that the actual bad debt expense for the year was \$344 thousand compared to the budget provision for bad debt expense of \$20 thousand. He indicated that the total bad debt expense includes allowances for uncollectable accounts within various categories of receivables including general receivables, student receivables, and research receivables. (L. Guitard agreed to provide a further breakdown of bad debt expense for 2008-09 by category.)

Secretary's Note: L. Guitard provided the following breakdown of bad debt expenses:

General receivables	\$ 47 000
Research receivables	30 000
Student receivables (fees)	149 000
Student receivables (loan funds)	45 000
Non-credit student receivables	28 000
Overspent research accounts	45 000

	\$344 000

S. Lord asked if there would be additional fees for students, such as a Currie Center fee. D. Murray replied that some universities have chosen to have fees for similar facilities. There are no plans to implement such a fee in the coming year while the building is still under construction. However, it is an option that may be considered as part of the operating plan for the Currie Center once it is put into service.

8. **Report of the Vice-President Finance and Corporate Services on University Finances (cont'd)**

8.1 **2009 Report on University Finances (cont'd)**

M. Couturier asked about government funding for infrastructure renewal. D. Murray indicated that \$16 million was received from the Knowledge Infrastructure Program (KIP); this money will be divided equally between the Currie Center and University Commons projects. \$15 million was received from the Provincial government last year, with \$7.5 million expected this year and next year. M. Couturier asked what this funding will mean in terms of reducing deferred maintenance. D. Murray explained that each year UNB must spend \$4-5 million to keep the level of deferred maintenance steady. Government funding will mean a net decrease, but the reduction to deferred maintenance will be less than \$30 million.

9. **Report of the Senate Admissions Committee**

9.1 **January 2010 Report (posted with agenda)**

As there was no one in attendance able to present the report, Senate decided to defer the report of the Senate Admissions Committee to a future meeting.

MOTION 9, 1

McEvoy/Canitz “That Senate defer the report of the Senate Admissions Committee to a future meeting.”

CARRIED

10. **Graduation Lists**

10.1 **Certificate and Diploma Candidates (posted with agenda)**

D. Hinton presented the certificate and diploma candidates, and the list of Bachelor of Nursing Advanced Standing Option candidates for approval for graduation. Students in the BN advanced standing program complete their degree requirements in the fall term.

MOTION 10, 1

Hinton/Thompson “That Senate approve the list of certificates and diplomas in Technology Management and Entrepreneurship, Mental Health Nursing, Advanced Undergraduate Studies, University Teaching, Adult Education and International Internship, as presented.”

CARRIED

MOTION 10, 2

Hinton/McEvoy “That Senate approve the list of BN Advanced Standing graduates, as presented.”

CARRIED

11. Report of the Undergraduate Scholarships Committee**11.1 Modifications to the Description of the Lieutenant Governor of New Brunswick Silver Medal Award (posted with agenda)**

K. Waugh reminded Senators that modifications to the description of the Lieutenant Governor of New Brunswick Silver Medal were approved at the October 2009 meeting of Senate to allow awarding of 2 medals in Education for 3 years. This matter was referred back to the Committee for further consideration at the October 2009 meeting of Saint John Senate. The Committee has reconsidered the matter and has proposed that 2009 be the only year where 2 medals are awarded. Going forward, the Education medal will be awarded at Fall Convocation.

MOTION 11, 1 Maher/Carmont-McKinley “That Senate approve the proposed modifications to the description of the Lieutenant Governor of New Brunswick Silver Medal to allow for the awarding of the Faculty of Education medal at Fall convocation.”

CARRIED

K. Waugh informed Senators that, in response to a need for increased flexibility in awarding scholarships to students with disabilities, the Committee met with concerned parties to examine practices at other universities, and to discuss how to address the issue through modifications to the UNB regulations governing the administration of scholarships.

MOTION 11, 2 McGee/Kealey “That Senate approve the proposed amendments to the UNB regulations governing the administration of scholarships to provide accommodation for students with disabilities, as presented.”

G. Waite noted a correction to the wording in the proposed amendments; ‘who are taking’ is repeated.

CARRIED

K. Waugh presented the proposed modifications to existing awards open to students on the Fredericton campus and both campuses.

MOTION 11, 3 Broster/Adam “That Senate approve the new awards and modifications to existing awards open to students on the Fredericton campus and on both campuses, as presented.”

CARRIED

The report also included an update on Human Rights and Scholarship restrictions and the 2009-10 Annual Report on UNB’s scholarship program.

12. Report of the School of Graduate Studies

J. Neville, Associate Dean of Graduate Studies, presented the report of the School of Graduate Studies.

12.1 Honorary Research Associates (posted with agenda)

MOTION 12, 1 G. Kealey/Boothman “That Senate approve the appointment of Honorary Research Associates from Ilan Kelman to Liqiang Geng, inclusive, as presented.”

CARRIED

12.2 New and Revised Courses (posted with agenda)

MOTION 12, 2 G. Kealey/Canitz “That Senate approve the new courses ED 6092, ENGL 6786 and IDST 6213, and a change in title for ENGL 6643, as presented.”

G. Campbell pointed out possible typographical errors in the course description for ENGL 6786. J. Neville indicated that he will follow up with the department to ensure any errors are corrected.

CARRIED

12.3 Proposed Pam and John Little Overseas Scholarship (posted with agenda)

MOTION 12, 3 L. Kealey/Reid “That Senate approve the new Pam and John Little Overseas Scholarship as presented.”

CARRIED

12.4 Recording PhD Second Language Requirements

MOTION 12, 4 Boothman/Jolly “That Senate approve the following proposal for a new regulation for recording PhD language requirements, as follows:

In situations where UNB courses are taken to satisfy second language requirements for doctoral programs that the course grade be recorded as CR/NCR rather than as a letter grade; the instructor should be advised that the student will require the CR/NCR designation.”

CARRIED

13. Report of the Academic Planning Committee

J. Murray presented the report of the Academic Planning Committee. The Minutes of the January 11 meeting were posted with the agenda, and copies of the full program proposals were made available on the website for the Curriculum Committee, as noted in the Minutes.

13. Report of the Academic Planning Committee (cont'd)**13.1 New Certificate in Ethics** (posted on the Curriculum Committee website)

MOTION 13, 1 J. Murray/L. Kealey “That Senate approve proposed new Certificate in Ethics, as proposed by the Faculty of Arts.”

CARRIED

13.2 Proposed Revisions to the Fine Arts (Music) Minor (posted on the Curriculum Committee website)

J. Murray noted that the effective date for re-opening the program for admissions to the program will be September 2010.

MOTION 13, 2 J. Murray/Reid “That Senate approve the proposed revisions to the Fine Arts (Music) Minor, including a change in name to Minor in Music and that the program be reopened for admission of students effective September 2010, as proposed by the Faculty of Arts.”

CARRIED

13.3 Proposed UNB Term in Athens

MOTION 13, 3 J. Murray/Henderson “That Senate approve the proposed new study abroad program, UNB Term in Athens, to be offered on a course recovery basis, as proposed by the Faculty of Arts.”

CARRIED

13.4 Proposed Bachelor of Science (Economics)

MOTION 13, 4 Murray/McGee “That Senate approve the proposed new Bachelor of Science (Economics), as proposed by the Faculty of Science.”

CARRIED

14. Report of the Senate Curriculum Committee (posted with agenda)

M. Couturier presented the report of the Curriculum Committee. He noted that summary reports were posted to the website of the Senate Curriculum Committee. [<http://www.unb.ca/secretariat/Senate/Senates/Fredericton/Committees/committees/Curriculum/Fcurriculumreports.htm>]

MOTION 14, 1 Couturier/McGee “That Senate approve the Report of the Senate Curriculum Committee including new courses, course changes and deletions, changes and additions to regulations and programs in the Faculties of Arts, Business Administration, Computer Science, Education, Engineering, and Science, and for Renaissance College, as presented.”

CARRIED

15. **Motion to Amend Composition of Faculty Councils in the *University of New Brunswick Act*** (posted with agenda)

G. Kealey reminded Senators that, at the November 2009 meeting of Senate, the President noted his intention to bring forward a proposal to amend the membership of Faculty Councils as provided for in Section 34 of the *University of New Brunswick Act*. He explained that, at present, the membership of most Faculty Councils is limited to the President, the relevant campus Vice-President, the Dean, heads of departments, faculty members, and students where provision has been made by the Faculty Council to allow for student membership. The exception to this is the Faculty of Law, which has flexibility to include ‘such other members as the Faculty of Law shall determine.’ The proposed amendment to the *Act* will offer that same flexibility to UNB’s other Faculties. This recommendation will allow Faculties to include as members of Faculty Council as they shall determine such people as part-time instructors, adjunct professors, honorary research associates, and post-doctoral fellows in consideration of the involvement such appointments have in the academic work of the Faculty.

He further proposed that Faculty Councils and Library Boards on each campus consider the establishment of regulations for additional membership and participation in Council and report back to Senate on such regulations by May 2010.

G. Kealey reminded Senators that pending the amendment of the *University of New Brunswick Act*, membership and participation of such members on Faculty Councils would not be voting, except in the Faculty of Law. However, subject to sections 47 and 48 of the *UNB Act*, membership on Faculty Council committees may be voting as determined by the particular Faculty Council.

MOTION 15,1

G. Kealey/Townsend “That Senate recommend to the Board an amendment to section 34(2) of the *University of New Brunswick Act* as follows:

34(2) Each Faculty Council on the Fredericton campus, subject to the provisions of this Act, shall consist of the President, the Vice-President (Academic), the Dean of the Faculty, the ~~heads~~ **chairs** of the departments ~~and the faculty members, except that for the Faculty of Law the Faculty Council shall consist of the President, the Vice-President (Academic), the Dean, the faculty members and such other members as the Faculty of Law~~ **each Faculty Council** shall determine;

and that Faculty Councils and the Library Board on the Fredericton campus consider the establishment of regulations for additional membership and participation in Council and report back to Senate on such regulations by May 2010.”

15. **Motion to Amend Composition of Faculty Councils in the *University of New Brunswick Act* (cont'd)**

S. Carmont-McKinley, Undergraduate Student Senator, noted that student representation on Faculty Councils is not consistent across the University. She proposed that the Motion be amended to provide for student representation. S. DeVarenne noted that provision for student representation on Faculty Councils is provided in Section 74 of the *UNB Act*. She invited S. Carmont-McKinley to meet with her to further discuss the issue of student representation on Faculty Councils.

D. Bell suggested that the Motion represents a landmark in that it recognizes participation of part-time instructors in the academic life of the University. He further stated that Faculty Councils should be encouraged to include such members. D. Bell also requested it be noted in the Minutes that the expansion of Faculty Council membership is meant to pertain to those involved in the academic work of the Faculties.

Motion 15, 1 was CARRIED

16. **Report of the Senate Nominating Committee**
16.1 Student Appointments to Committees

A. Secco informed Senators that the Nominating Committee made use of its ability to vote by e-mail ballot to approve a recommendation for two student appointments. As indicated in the report, a majority of Committee members voted to recommend the appointments to Senate.

MOTION 16, 1 Wilcox/Carmont-McKinley “That Senate approve the following student appointments for 2009-2010:

Senate Admissions Committee (alternate student member):
Robert Ross

Search Committee for the Associate Dean, Faculty of Engineering:
Jeremy Adamson”

CARRIED

17. **Other Business**

M. Couturier asked if a decision has been made with regards to the production of the Undergraduate Calendar. S. DeVarenne indicated that she is working to resolve the matter for the current year, but that these plans for future years are subject to budget approval. She will update Senate as additional information is available.

The meeting adjourned at 5:30 p.m.

Sarah DeVarenne,
Secretary