

UNIVERSITY OF NEW BRUNSWICK
FREDERICTON CAMPUS SENATE MEETING

Note: These Minutes have been edited to remove confidential personal information such as student numbers.

The Fredericton Senate met at 4:00 p.m. on Tuesday, 30 March 2010 in Room 303, Tilley Hall. President Campbell was in the chair, and the following members were present:

| | | |
|--------------------------|---------------|--------------|
| A. Adam | A. Forrestall | C. Patten |
| D. Bell | A. Ghorbani | M. Pelletier |
| E. Biden | T. Haggerty | A. Reid |
| B. Boothman | D. Hambrook | W. Robbins |
| K. Brien | L. Henderson | A. Sankey |
| B. Broster | D. Hinton | A. Secco |
| E. Campbell | P. Jolly | C. Stacey |
| C. Canitz | G. Kealey | J. Teskey |
| S. Carmont-McKinley | L. Kealey | J. Thompson |
| S. Cleave | R. Langley | D. Townsend |
| Daniel Coleman | S. Lord | N. Tracy |
| David Coleman | B. Lowry | L. Vail |
| A. B. Cooke | D. MaGee | J. Valk |
| M. Couturier | E. Maher | G. Waite |
| B. Craig | J. McEvoy | K. Weaver |
| S. DeVarenne (Secretary) | M. McKenna | L. Wells |
| L. Doige | J. Murray | K. Wilcox |
| C. Ferguson | J. O'Neill | R. Wightman |
| D. Floyd | C. Passaris | J. Wright |

Also Present

J. Andow (Acting Associate University Secretary)
J. Boldon (Student Senator Elect)
K. Beets (Student Senator Elect)
B. Burtz (Research Ethics Board)
C. MacKinlay (Student Senator Elect)
T. Nikkel (Associate Vice-President, Integrated Technology Services)
K. Waugh (Associate Registrar)
A. Wile (Student Senator Elect)
K. Winslow (Associate Dean, Faculty of Education)

Unable to Attend:

| | | |
|----------------|---------------|---------------|
| T. Benfey | A. Hamza | R. Parker |
| B. Benton | R. MacKinnon | O. Rajora |
| G. Campbell | S. Mattar | C. Sutherland |
| E. Carusetta | M.E. McKinney | |
| D. Cochrane | D. Murray | |
| O. Gorman-Asal | T. Needham | |

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ATTACHMENTS TO THE OFFICIAL COPY OF THE MINUTES

Materials which were before members and which are not attached as an Appendix to the circulated minutes, are listed below and are attached to the Official Copy of the Minutes in the University Secretariat.

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1. Announcements**1.1 Announcements for 30 March 2010** (posted with agenda)

E. Campbell welcomed Student Senators who were elected during the recent Student Union process and extended Senate's congratulations. Their terms will begin on July 1st.

Senate (One Year Term): John Boldon
 Kevin Beets
 Lauren Vail (re-elected)
 Ashley Wile

Senate (Two Year Term): Cassie Mackinlay

The President also extended congratulations to Kirk Anderson, Faculty of Education, who was elected as a Fredericton faculty member on the Board of Governors. His three-year term will begin on July 1st.

He welcomed Barry Craig, incoming Vice-President Academic at Saint Thomas University, to the meeting.

E. Campbell reminded Senators that the names of nominees for Professor Emeritus/ta brought to Senate for approval are confidential until the University makes an announcement. He informed Senators that the names of this year's Honourary Degree recipients will be announced once arrangements have been finalized.

Additional announcements were posted with the agenda.

2. Approval of Meeting Agenda and Minutes**2.1 Minutes of 23 February 2010** (posted with the agenda)

MOTION 2, 1 McEvoy/Broster "That Senate approve the agenda as presented,
 and the Minutes of 23 February 2010 as presented."

CARRIED

3. Business Arising from the Minutes**3.1 Question regarding Spin-off Companies resulting from UNB research activity** (posted with the agenda)

G. Kealey drew Senators' attention to the chart of UNB spin-off companies which was posted with the agenda. He noted that the chart lists companies by name, year of incorporation, company status, institutional link, and provides a brief explanation of each company's relationship to UNB. The following two (2) corrections were made: Colin Ware is listed on the chart as a professor of Geodesy and Geomatics; he should be listed as a member of the Faculty of Computer Science until 2000, and the founder of Nvision Software Systems and Interactive Visualization Systems (IVS). Sandy Bird's name is missing as co-founder of Q1 Labs Inc; he was also a staff member in UNB Integrated Technology Services.

4. Question Period**4.1 Response to questions regarding suspension of admission to undergraduate programs for financial reasons (posted with the agenda)**

E. Campbell called on A. Secco to address Senator Bell's question from the October 2009 meeting of Senate regarding suspension of enrollment in undergraduate programs for financial reasons. A. Secco referred Senators to the written response outlining the process to be used when suspension of admission for financial reasons is being considered, and the table of suspended programs which were circulated with the agenda. Referring to a letter from the University Solicitor, he explained that a decision to suspend admission to an academic program for financial reasons would not require Senate approval as Senate cannot impose a financial obligation on the University.

In response to questions, A. Secco reminded Senators that Senate would consider suspension of admissions to an academic program based on academic merit. While Senate may discuss the financial implications of proposed programs in their deliberations, decisions of a financial nature are made by the Board of Governors. It was noted that Senate could be informed when the Board determines that a program is not economically viable.

When asked who is responsible for the policy to suspend admission in a program for financial reasons, A. Secco and E. Campbell confirmed that the procedures as outlined in item 4.1 were reviewed by Deans Council and approved by the University Management Committee, which is advisory to the President. The procedures will guide managerial decision-making.

It was asked if Senators could recall an instance when enrollment in an academic program was suspended without Senate approval. D. Hinton responded that the proposal to suspend enrollment for academic reasons normally comes to Senate from the appropriate senate committee.

Secretary's Note: The table of suspended programs has been updated to reflect the 26 January 2010 decision of Senate to reopen admission to the Fine Arts (Music) Minor, renamed Minor in Music.

4.2 Question from Senator John McEvoy (posted with agenda)**4.3 Questions from Senator David Bell (posted with agenda)**

The Chair drew Senators' attention to the questions and responses which were posted with the agenda. There were no follow up questions.

5. Activities of the Saint John Senate**5.1 Activities Report for 24 February 2010 (posted with agenda)**

E. Campbell drew Senators' attention to the Activities Report of the Saint John Senate for 24 February 2010 which had many items common with the 23 February 2010 meeting of Fredericton Senate.

6. **Strategic Planning Process**

6.1 Strategic Planning Progress Report March 2010 (posted with agenda)

E. Campbell referred Senators to the March progress report which was posted with the agenda for information and discussion. He noted that a sub-Committee of the Steering Committee continues to meet with external groups around the Province, including representatives from government, non-governmental organizations, and the business community. At these sessions, groups are asked “What would UNB look like if we were the University *“for”* New Brunswick?” A summary of information gathered at the meetings will be posted on the strategic planning website once the sessions are completed.

All nine white papers are now posted and available on the Strategic Planning website for review and comment. Comments will be accepted until April 12 and then authors will be given the opportunity to finalize their white papers.

Analysis of the data from the online questionnaire continues. Data will be posted on the website as it becomes available.

The President informed Senators that consideration is being given to holding a joint strategic planning session of both Senates, and that details will be circulated once arrangements have been settled.

Senators observed that the list of external groups who have been or will be consulted in the Strategic Planning process are largely based in either Fredericton or Saint John. It was asked if there are plans to speak to similar groups in other areas of the Province, including Moncton, Bathurst, and Miramichi, where UNB has satellite programs. E. Campbell indicated that he would make note of this comment and consider other groups who have a stake in UNB’s development.

Secretary’s Note: A special Strategic Planning session for the Senates was held by video conference on Thursday, April 29.

7. **Certificate Lists**

7.1 List of Certificates for March 2010 (posted with agenda)

D. Hinton presented the list of certificates to Senate for approval.

MOTION 7, 1

Hinton/Passaris “That Senate approve the list of certificates in Business Administration I, Business Administration II, and Critical Care Nursing, as presented.”

CARRIED

8. **Report of the Research Ethics Board**

8.1 March 2010 Report of the Research Ethics Board (posted with agenda)

Vice-President Research Greg Kealey presented the March 2010 Report of the Research Ethics Board for information and questions. He thanked Bernd Kurz for his work in preparing the report and noted that a considerable amount of time and attention went into making the report clear and concise.

The report provided a summary of the Committees activities during 2009, confirmed the Committee's compliance with the Tri-Council Policy Statement, and highlighted the expectation that upcoming Tri-Council Policy revisions will require revision of UNB's policy.

9. **Report of the Teaching Awards Committee**

9.1 March 2010 Report (posted with agenda)

The Chair reminded Senators that the names of the Allan P. Stuart Memorial Award recipients are confidential until an announcement has been made by the University.

Shirley Cleave presented the report of the Teaching Awards Committee. In response to a question, she indicated that she would undertake to find out if the number of nominations received this year is consistent with numbers from past years.

MOTION 9, 1

Reid/Townsend "That Senate approve the awarding of the Allan P. Stuart Award for Excellence in Teaching to Mary Blatherwick, Faculty of Education, Fredericton, and Dion Durnford, Department of Biology, Fredericton, as recommended by the Teaching Awards Committee."

CARRIED

Secretary's Note:

TAC records show that the number of nominations this year (43) is down slightly from the past three years (51 in 2009, 71 in 2008 and 56 in 2007), and up from earlier years (35 in 2006 and 34 in 2005).

10. **Report of the Undergraduate Scholarships Committee** (posted with agenda)

K. Waugh presented the report of the Undergraduate Scholarships Committee, noting that the report included both new awards and modifications to existing awards.

MOTION 10, 1

MaGee/Brien "That Senate approve new awards and modifications to existing awards open to students on the Fredericton campus and both campuses, as presented."

In response to questions, K. Waugh noted that criteria such as "financial need" may be added to award criteria by a donor. She also explained that the terminology "not to exceed tuition and compulsory fees" used in the Don MacAdam award description is in compliance with the requirements set by Canadian Interuniversity Sport (CIS). In such cases, the amount awarded may vary from year to year. She further noted that financial aid such as the Don MacAdam Award are an effective means of student retention.

Motion 10, 1 was **CARRIED**.

11. **Report of the Senate Curriculum Committee**
11.1 March 2010 Report (posted with agenda)

M. Couturier presented the report of the Senate Curriculum Committee.

MOTION 11, 1 Couturier/Townsend “ That Senate approve the proposed revisions to the Faculty of Law regulations regarding the Foundations of Law course, as presented.”

CARRIED

12. **Report of the Senate Nominating Committee**
12.1 March 2010 Report (posted with the agenda)

A. Secco presented the report of the Senate Nominating Committee. He noted that Rick Wightman, Chair of the Senate Technology Services Committee (STSC), was available to respond to questions regarding proposed revisions to the (STSC) Terms of Reference.

MOTION 12, 1 Secco /Wightman “ That Senate approve the proposed revisions to the Senate Technology Services Terms of Reference, as presented.”

CARRIED

MOTION 12, 2 Secco/Coleman “That Senate approve the appointment of Dr. Yvengen Biletskiy, Department of Electrical and Computer Engineering, as Engineering alternate on the Senate Student Standings and Promotions Committee for a three year term ending 30 June 2012, as recommended by the Senate Nominating Committee.”

CARRIED

13. **Report from the Director of Libraries**
13.1 March 2010 Report of the Director of Libraries (posted with the agenda)

John Teskey presented the March 2010 Report from the Director of Libraries for information and questions. He highlighted several items, including the external review of the UNB Libraries (Fredericton) which took place in February 2009, noting that a response to the review has been submitted to the Vice-President Fredericton (Academic). He commented on recent renovations to library spaces, and indicated that securing adequate repository space is an ongoing concern.

Turning to new developments, he reported that the work on the Graduate School of New Brunswick, a recommendation of the Post Secondary Education Review, continues, and that the Library benefitted in the past year from a \$20,000 grant for acquisitions from the government to support this initiative. Associate Director Jocelyne Thompson is working with a representative group to draft a business plan for a New Brunswick Digital Library. The plan will be submitted to the provincial government in the coming months.

The Libraries website was redeveloped this year and has received positive feedback. As a new Library initiative, faculty members are being encouraged to highlight books that have had an impact on their lives in the Libraries' *Books that Inspire* compilation, available on the website.

14. Report of the Professor Emeritus Committee**14.1 Minutes of 16 March 2010** (posted with agenda)

This section of the Minutes has been edited to remove the names of future honorees.

A. Secco presented the report of the Professor Emeritus Committee. He informed Senate that the Committee met on 16 March 2010 to consider 9 nominations, 8 of which are being recommended to the Senates for approval. He reminded Senators that this information is confidential until an announcement is made by the University.

MOTION 14, 1 Secco/L. Kealey “That Senate approve the following Emeritus/ta appointments to be conferred in 2010 or subsequent years:

[as named in the report of the Professor Emeritus Committee of 16 March 2010].”

An amendment to the motion was proposed to allow for the recognition as Chair Emeritus and the matter was referred back to the Committee for further discussion.

15. Report of the Senate Accessibility Advisory Committee**15.1 March 2010 Report of the Senate Accessibility Advisory Committee**
(posted with agenda)

S. Cleave presented the March 2010 Report of the Senate Accessibility Advisory Committee for information and questions.

In response to a request for an update on the progress of posting accessibility signage on campus, S. Cleave explained that signage continues to be a challenging issue and that the Committee would like to ensure that all signs on campus are consistent. The expense of signage has resulted in slow progress; more signs will be posted as funds are made available.

In response to a question, S. Cleave provided an update on the Carleton Hall to Tilley Hall accessibility project. Preliminary design work has been prepared and is being reviewed. At this time there is no proposal awaiting approval because the availability of funding is still in question.

It was suggested that a line noting that there are students in need of special needs accommodation in the class be added to the request for exams form. D. Hinton indicated that it would be possible to revise the form.

E. Campbell asked if the Committee is concerned that the Registrar’s Office and School of Graduate Studies are located on the second and third floors of a building that is not accessible. S. Cleave responded that, while this issue is a great concern, the costs associated with making renovations to Sir Howard Douglas Hall are prohibitive. She noted that the Committee welcomes all suggestions for possible solutions to this problem.

16. Other Business

There was none.

The meeting adjourned at 5:00 p.m.

Sarah DeVarenne,
Secretary